



TREE PERMIT WORKSHEET

Date: _____

Name: _____

Address: _____

Are there Wetlands/Streams on the property or on adjoining properties?	Yes No Not Sure
Are the trees part of a wooded area? If yes, is the wooded area being disturbed?	Yes No Not Sure
Are trees located within 5 ft from the side or rear property line? <i>In the regulated buffer zone as defined on the additional information page.</i>	Yes No

Complete the following table for all trees proposed to be removed:

See additional information sheet on page 2 for definitions of terms and how to measure a tree.

#	Common Name <i>(example: maple, oak, tulip)</i>	Species Name <i>(if known)</i>	DBH in inches <i>(diameter at breast height)</i>	Is the tree dead? <i>(Yes/No)</i>	Is the tree diseased or dying? <i>(Yes/No)</i>	Is the tree in a regulated buffer zone? <i>(Yes/No)</i>
	<i>Red Maple</i>	<i>Acer rubrum</i>	<i>10</i>	<i>No</i>	<i>No</i>	<i>Yes</i>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Totals:						

Use an additional worksheet more space is needed.

A permit is required if you are proposing to:

- Remove any tree over 24-inch DBH.
- Remove more than 2 trees over 8-inch DBH in a regulated buffer zone.
- Remove more than 3 trees over 8-inch DBH in a wetland or wetland buffer.
- Remove more than 10 trees over 8-inch DBH.

If the answer to any of the above is yes, a Tree Permit is required prior to cutting trees on your property. Attach this worksheet to the Tree Permit application submitted to the Engineering Department.

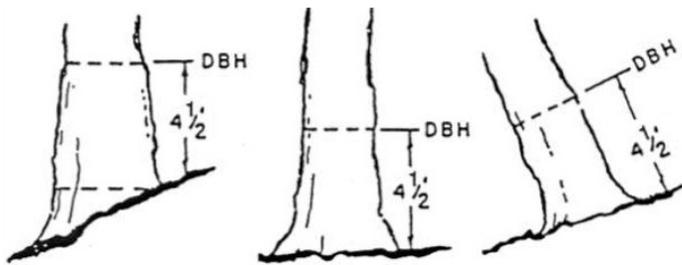
ADDITIONAL INFORMATION

Diameter at Breast Height (DBH)

The diameter of the trunk of a tree measured in inches at a point 4 1/2 feet above the base of the tree on the uphill side.

How to measure the diameter of a tree:

1. Mark a point on the tree that is 4 1/2 feet from the ground on the uphill side of the tree.
2. Use a flexible tape measure to measure the distance around the tree, which is the circumference.
3. Divide that number by 3.14



$$\text{Diameter} = \text{Circumference} / 3.14$$

Regulated Buffer Zone

On lots of 1 acre or less, the regulated buffer zone is 5 feet from the side and rear yards as measured inward from the property line. **Mark the locations of all trees to be removed with an X on the square below.**

