

TOWN OF YORKTOWN PLANNING BOARD

Yorktown Community & Cultural Center, 1974 Commerce Street, Yorktown Heights, NY 10598, Phone (914) 962-6565, Fax (914) 962-3986

FORMAL PLAN SUBMISSION CHECKLIST

Submit Plans drawn at a scale not less than 1" = 50", delineating the following:

Plat (if subdivision)
Improvement Plan
Sediment & Erosion Control Plan
Grading & Utilities Plan
Landscape Plan
Lighting Plan
Architectural Elevations
Floor Plans
Details Sheets

Required Items:

- Proposed site plan/subdivision name
- Zoning schedule showing the required and proposed bulk regulations
- Acreage of the site
- Date plan was created with a list of the revision dates
- North arrow and scale
- Applicant's name
- Design Professional's title block
- Surveyor's name & contact information
- Town Tax ID Section, Block, and Lot
- Name of owner if not the same as the applicant
- Name of abutting property owners
- Existing Buildings on adjacent lots
- Property lines
- Easements
- Watercourses, ponds, marshes, and significant rock outcroppings
- Wooded areas
- Single trees with a DBH of 12" or larger
- Width and location of existing mapped streets
- Existing grades half-toned at 5 foot contour intervals or less using USGS datum
- Proposed grades at 2 foot contour intervals or less using USGS datum
- Existing Structures including those to be removed
- Proposed structures
- Existing sewers, water mains, culverts, catch basins, manholes with pipe size, grades and direction of flow
- Approximate location of proposed water lines, valves, and hydrants
- Approximate location of proposed sanitary sewer lines delineating connection to existing facilities or alternate sewer service
- Sanitary sewer profile
- Proposed Subsurface Disposal System areas and locations of test pits
- Road and driveway profile

F:\Office\WordPerfect\Application Forms\CHECKLIST.doc
Last Updated: January 31, 2006

Note: The Planning Board may require additional information during the review process.