

Work Session held by the Town Board, Town of Yorktown on May 10, 2011. Yorktown Town Hall, 363 Underhill Avenue, Yorktown Heights, New York 10598.

Present: Susan Siegel, Supervisor
Nicholas J. Bianco, Councilman
James J. Martorano, Councilman
Terrence P. Murphy, Councilman
Vishnu V. Patel, Councilman
Diana L. Quast, Deputy Town Clerk

Absent:

EXECUTIVE SESSION

Upon motion made by Supervisor Siegel, seconded by Councilman Martorano, to move into Executive Session to discuss Tax Certiorari Settlements and conduct interviews for Auxiliary Police Positions and Assistant Court Clerk. Upon motion made by Councilman Martorano, seconded by Councilman Patel the Town Board moved into the work session.

WORK SESSION

Supervisor Susan Siegel called the meeting to order. Town Attorney Jeannette Koster was also present.

911 MEMORIAL IN MOHEGAN LAKE

Members of the Mohegan Lake Fire Department were present to discuss their request to construct a 9-11 Memorial on Town-owned property at the end of Wiley Road. The Town Board agreed to move forward with this project.

ETHICS LAW

Supervisor Siegel reviewed with the Town Board possible amendments to the proposed Ethics Law. The amendment would include the Community Housing Board in the list of volunteer boards to fill out and complete the new Annual Disclosure Form. Town Attorney Jeannette Koster stated that this is a substantive change and a new public hearing should be advertised for this proposed local law. The Town Board agreed to place this on the next agenda.

WETLANDS PERMIT FOR TRAILS

Mr. Walt Daniels discussed his request for an administrative wetlands permit to perform work on trails throughout the Town. The Town Board agreed to have Mr. Daniels work with Acting Town Engineer Sharon Robinson on this issue.

DEMOLITION OF GRANITE KNOLLS BARN

Supervisor Siegel discussed with the Town Board a request to demolish the Granite Knolls barn. There is a need for asbestos evaluation prior to the proposed demolition.

Councilman Murphy stated that the money to purchase Granite Knolls came out of the Open Space Fund and the funds to demolish the barn should also. Town Attorney Jeannette Koster stated she would check with Bond Counsel on that issue. The Town Board agreed to not do anything with the barn at this time and move forward with the field first.

HIGHWAY DEPARTMENT STAFFING

Highway Superintendent Eric DiBartolo explained that with the previous promotions there is an opening for a Motor Equipment Operator (MEO) in the Highway Department. He would like to hire an MEO to fill the position. He also mentioned the need to fill a laborer position. The Town Board agreed.

BOND AUTHORIZATION RESOLUTION FOR CAPITAL PROJECTS

The Town Board reviewed two proposed bonds for \$1.3 M to be used for capital projects with in the Town. The Town Board agreed to place this on the next agenda

DEPARTMENT MERGER PLAN

Supervisor Siegel discussed her plan to merge the Building, Engineering and Planning Departments. She explained that a Director of Technical Services would be created. That person would oversee the administrative staff of all three departments and the Building Inspector/Building Maintenance, Director of Planning and Town Engineer would each oversee there respective departments. The Town Board felt that more information was needed with regards to this and interviews for the position of Director of Technical Services should include Director of Planning John Tegeder and Acting Town Engineer Sharon Robinson.

SIGN LAW

Supervisor Siegel discussed with the Town Board proposed amendments dealing with political signs. The Town Board will discuss this at a future Town Board meeting.

GENERATOR MAINTENANCE BID

Supervisor Siegel discussed with the Town Board the need for a Generator Maintenance Bid. The Town Board decided to place this issue on the next agenda.

PATRIOT GARDEN

Councilman Bianco would like a dedication of Patriot Garden along with a plaque to be placed in the area of Patriot Garden. The Town Board agreed to move forward with this.

ADVERTISE RFP

EMERGENCY NOTIFICATION SYSTEM
RESOLUTION #224

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Sealed Request for Proposals will be received by the Town Clerk of the Town of Yorktown, Westchester County, New York, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York, until 2:00 P.M., on Friday, June 10, 2011, for a High Speed Web-Based Emergency Notification System that will enable the Town to record emergency messages and have them automatically delivered via phone, email or text.

Specifications and standard proposals may be obtained at the office of the Town Clerk at said Town Hall.

The company furnishing the Request for Proposal assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in on the time and the place specified above.

The Town of Yorktown reserves the right to waive any informalities in the requests for proposals, to reject any or all, and reserves the right to accept the proposal bid which it deems most favorable to the interests of the Town of Yorktown. No company may withdraw their proposal within thirty (30) days after the actual date of the opening thereof.

If mailed, sealed proposals must be addressed in care of the Town Clerk at the above address.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

APPROVE ANNUAL AGREEMENTS WITH ATHLETIC CLUBS
SHRUB OAK ATHLETIC CLUB
RESOLUTION #225

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Resolved, the Supervisor is authorized to sign an agreement with the Shrub Oak Athletic Club to provide organized youth sports programs for Town of Yorktown residents between January 1, 2011 and December 31, 2011.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

APPROVE ANNUAL AGREEMENTS WITH ATHLETIC CLUBS
MOHANSIC GIRLS BASKETBALL, INC.
RESOLUTION #226

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Resolved, the Supervisor is authorized to sign an agreement with the Mohansic Girls Basketball, Inc. to provide organized youth sports programs for Town of Yorktown residents between January 1, 2011 and December 31, 2011.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

APPROVE ANNUAL AGREEMENTS WITH ATHLETIC CLUBS
YORKTOWN ATHLETIC CLUB
RESOLUTION #227

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Resolved, the Supervisor is authorized to sign an agreement with the Yorktown Athletic Club to provide organized youth sports programs for Town of Yorktown residents between January 1, 2011 and December 31, 2011.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

AMEND SUMMER CAMP BUS BID
RESOLUTION #228

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

WHEREAS, invitation to bid for the Provision of Buses for the Summer Camp Program for the Yorktown Parks and Recreation Department was duly advertised, opened on May 2, 2011 and awarded at its meeting on May 3, 2011 and

WHEREAS, Chappaqua Dutchess Transportation was awarded Section II (Coach Buses for Trips) and

WHEREAS, Chappaqua Dutchess Transportation notified the Recreation Department on May 6, 2011 that effective July 1, 2011, the **motor coach division** of Chappaqua Transportation, Inc. will be permanently ceasing all operation.

NOW, THEREFORE BE IT

RESOLVED that upon recommendation of the Superintendent of Parks and Recreation, Jennifer Fava, the bid for Section II. (Coach Buses for Trips) be amended and is hereby awarded to Hudson Valley Transportation the second lowest responsible bidder.

	COMPANY	BID
1	Chappaqua Dutchess Transportation	\$12,225.00
2	Hudson Valley Transportation	\$12,300.00
3	JTR Transportation	\$12,600.00
4	J & R Tours	\$13,875.00
5	Baumann & Sons Buses, Inc.	\$15,300.00
6	Royal Coach Lines, Inc.	No Bid

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

APPROVE TRAINING REQUEST FOR POLICE OFFICER TO ATTEND ARMORER SCHOOL
RESOLUTION #229

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Be It Resolved, that the Town Board hereby authorizes the following, one police officer to attend the Defensive Edge SLR15 Rifles Law Enforcement Shotgun Armorers Course scheduled for May 18&19, 2011, at the Fallsburg Police Department Fallsburg, NY:

The attendance at this one day training will not create any overtime for the attendee nor create any overtime backfill for the absences.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

RELEASE WETLANDS BOND
UBEDA – BROOKSIDE AVENUE #WP-012-06
RESOLUTION #230

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

WHEREAS, Raul Ubeda, as applicant, heretofore filed a Wetland Bond in the amount of \$1,000.00, which was deposited into the T33 Account on October 16, 2009, covering Wetland Permit #012-06, for work performed at his Brookside Road residence, and

WHEREAS, the Town Engineer has informed this Board that a representative of her Department has inspected the property and determined that the work has been satisfactorily completed, and that the \$1,000.00 for erosion control may be released, NOW THEREFORE BE IT

RESOLVED, that the above-described Wetland Bond in the amount of \$1,000.00 be and is hereby released to Mr. Raul Ubeda, 2275 Brookside Road, Yorktown Heights, NY 10598.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

ADVERTISE BID
GENERATOR MAINTENANCE CONTRACT – CAPITAL IMPROVEMENT PROJECT #11-02
RESOLUTION #231

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Sealed proposals will be received by the **Town Clerk** of the Town of Yorktown, Westchester County, **New York, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York, until 10:00 A.M., on Monday, June 13, 2011, for the Preventative Maintenance Generator Systems Contract.**

Plans, Specifications and standard proposals for the work proposed may be obtained at the office of the Town Clerk at said Town Hall upon cash or certified check in the amount of **FIFTY DOLLARS (\$50.00)**. Said fee will **not** be refunded and will be used to defray costs of printing plans and specifications.

The bidder assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in on the time and the place specified above.

The Town of Yorktown reserves the right to waive any informalities in the bids, to reject any or all bids and reserves the right to accept that bid which it deems most favorable to the interests of the Town of Yorktown. No bidder may withdraw his bid within thirty (30) days after the actual date of the opening thereof.

If mailed, sealed proposals must be addressed in care of the Town Clerk at the above address.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

ADVERTISE BID
SHERMAN COURT BRIDGE CULVERT REPLACEMENT PROJECT – CAPITAL
IMPROVEMENT PROJECT #11-01
RESOLUTION #232

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Sealed proposals will be received by the **Town Clerk** of the Town of Yorktown, Westchester County, New York, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York, until **10:00 A.M. on Monday, June 20, 2011, for the Sherman Court Bridge Culvert Replacement Project, Capital Improvement Project #11-01.**

Plans, Specifications and standard proposals for the work proposed may be obtained at the office of the Town Clerk at said Town Hall upon cash or certified check in the amount of **FIFTY DOLLARS (\$50.00)**. Said fee will **not** be refunded and will be used to defray costs of printing plans and specifications.

All bids must be accompanied by a Certified check payable to the Town of Yorktown in an amount not less than ten percent (10%) of the total bid, or an executed Consent of Surety.

The bidder assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in on the time and the place specified above.

The Town of Yorktown reserves the right to waive any informalities in the bids, to reject any or all bids and reserves the right to accept that bid which it deems most favorable to the interests of the Town of Yorktown. No bidder may withdraw his bid within thirty (30) days after the actual date of the opening thereof.

If mailed, sealed proposals must be addressed in care of the Town Clerk at the above address.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

ADVERTISE BID
RENOVATION OF NUTRITION CENTER AND ADJOINING SPACES AT YCCC
RESOLUTION #233

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

Sealed proposals will be received by the Town Clerk of the Town of Yorktown, Westchester County, New York, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York, until 2:00 P.M., on June 14, 2011 for Alterations to the Basement Level of the Yorktown Community & Cultural Center. These Alterations include renovation of the existing Seniors Nutrition Center, the Nutrition Offices, the Lower Level Lobby and the Yorktown Stage Box Office Areas.

Specifications and standard proposals for the bid may be obtained at the Office of the Town Clerk at said Town Hall beginning May 17, 2011 at 10:00AM. A pre-bid meeting will be held at Yorktown Community & Cultural Center, 1974 Commerce Street, Yorktown Heights, NY, in the Nutrition Center on May 23, 2011 at 10:00A.M.

The bidder assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in on the time and the place specified above.

The Town of Yorktown reserves the right to waive any informalities in the bids, to reject any or all bids and reserves the right to accept that bid which it deems most favorable to the interests of the Town of Yorktown. No bidder may withdraw his bid within thirty (30) days after the actual date of the opening thereof.

If mailed, sealed proposals must be addressed in care of the Town Clerk at the above address.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

ADVERTISE PUBLIC HEARING
WETLANDS PERMIT – SHERMAN COURT BRIDGE PROJECT
RESOLUTION #234

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

RESOLVED, that notice is hereby given that a public hearing will be convened by the Town Board, Town of Yorktown, Westchester County, New York at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 on the 7th day of June, 2011 at 7:30 PM to consider the application of the Town of Yorktown for a Wetlands Permit for the installation of a temporary access road to allow vehicle traffic to the residents located on Sherman Court during the Sherman Court Bridge Culvert replacement Project.

A copy of said proposal is on file in the office of the Town Clerk, at the said Town Hall, where the same may be inspected during regular office hours.

All persons in interest and citizens may be heard at the public hearing to be held as aforesaid.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

REJECT BID
STROBE LIGHTING AT DOWNING PARK AND INLINE SKATING RINK AT SHRUB
OAK PARK
RESOLUTION #235

Upon motion made by Councilman Martorano, seconded by Councilman Bianco,

WHEREAS, bids were received and opened on Wednesday, April 27, 2011, to upgrade, retrofit, and replace energy usage related elements at the Shrub Oak Roller Hockey Park, and the Tennis Courts at Downing Park, and

WHEREAS, one bid was received, and

WHEREAS, the Town Comptroller feels that the current bid for Electrical Work on Town Buildings which is still in effect, covers this work, Now therefore be it,

RESOLVED, that upon the recommendation of the Town Comptroller the bid be for the upgrade, retrofit, and replace energy usage related elements at the Shrub Oak Roller Hockey Park, and the Tennis Courts at Downing Park rejected.

Siegel, Bianco, Martorano, Murphy, Patel Voting Aye
Resolution adopted.

TOWN BOARD AGENDA
MAY 17, 2011

The Town Board discussed the May 17, 2011 Town Board meeting agenda which will be held at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598. The televised meeting will begin at 7:30 P.M.

EXECUTIVE SESSION

Councilman Martorano motioned, seconded by Councilman Bianco, to move into Executive Session to discuss litigation, ethics complaint and conduct interview for Building Inspector.

ADJOURN

Councilman Martorano moved, seconded by Councilman Bianco, to adjourn the Town Board meeting.

Diana L. Quast
Deputy Town Clerk
Town of Yorktown